

Shadle Park High School Running Start Participation Agreement

1. Running Start (RS) students are making the decision to take classes away from Shadle Park High School, therefore, they may not be present for Advisory, classroom presentations, morning announcements, and other school news related, but not limited to, graduation, sports, clubs, and other school activities. Students enrolled in the RS program are responsible for staying informed of SPHS news, dates and deadlines, especially pertaining to graduation activities in the senior year. Students can access information on the SPHS website and SPHS newsletter.

2. Running Start students are subject to all rules, regulations, and procedures governing college students for course requirements, content, registration, grading, and appropriate behavior. The colleges will treat RS students as college students and will **NOT** communicate attendance or academic problems to the parent/guardian or to the high school. Students will need to communicate directly with the college RS office or their instructors with any college course concerns.

3. Students must place into a 100-level or above Math and English courses to participate in the Running Start program. Placement is determined by a transcript evaluation performed by the colleges. Appropriate Math placement will be required if a student would like to enroll in college level Math, English, and some Science courses. If a student does not meet the minimum Math and/or English placement requirement for the college, s/he will have to take the appropriate Math, English and/or Science course at SPHS. The RS program will not pay tuition for any college course that is below the 100 level.

4. Spokane School District is on a semester schedule and the participating RS colleges are on a quarter schedule. Starting, ending, and vacation dates will differ on each campus. It is sometimes difficult to coordinate daily schedules when attending different campuses part time. Students will **NOT** be allowed to leave class early at SPHS in order to get to their RS college classes.

5. SPHS strongly encourages students to commit to year-long participation in RS, because the grading periods and end dates do not align. Students who want to start or end RS mid-year may experience adverse effects, which could impact credit/classes and possibly graduation.

6. There is no guarantee that students will be able to register for the desired classes, for the specific quarter, they want them. Monitoring all RS deadlines is the responsibility of the student.

7. All RS grades will become a permanent part of the student's high school and college transcripts. The college will not send progress reports or warnings. Students are responsible for monitoring their own progress. Students are also responsible for dates and deadlines when it comes to dropping a class at the college. A W or an F grade will be posted to their college transcript automatically if a student decides to drop a class after the colleges drop deadline. In addition, each college has a course drop procedure the student will need to follow to officially drop a class.

8. Once students begin to participate in the RS program, it is important for them to maintain a minimum 2.0 grade point average (GPA) in their RS courses. If a student's GPA falls below a 2.0, the college will likely place the student on academic probation or academic warning, and the student will need to improve his/her academic performance (achieving a 2.0 GPA) during the next grading period. Failure to do so may result in the college withdrawing the student from the RS program. Transitioning back to SPHS at this time could adversely affect graduation.

9. Spokane Public School District determines the college courses that count toward graduation requirements. RS students are subject to the same state and district graduation requirements as all other SPSHS students, including earning the required credits, completing a pathway, and the High School and Beyond Plan. It is the student and parents'/guardians' responsibility (with collaborative support from the high school counselor) to ensure that high school graduation requirements are being met and graduation timelines and procedures are being monitored.

10. Students will be required to meet with their high school counselor every quarter to check graduation progress. At that time, they will either complete an Enrollment Verification Form (EVF) if they are attending EWU or ensure that the graduation plan for SFCC/SCC is current prior to registration at the college. It is the student's responsibility to ensure the EVF or grad plan is completed and returned to the RS office by the published deadline. **The student must make an appointment with their high school counselor each quarter to complete the EVF or update their graduation plan. Students may contact the Shadle Park Counseling Center to schedule an appointment with their respective counselor at 354-6870. It is the responsibility of the RS student to schedule this appointment with plenty of time for college deadlines.**

11. Students with a 504 Accommodation Plan are responsible for informing the college of their 504 status and providing all required support documentation to the disability Services offices at the college.

12. Not all colleges/universities - especially those out of state - accept all RS courses for college credit. Those colleges that do accept RS credit may have special rules about specific courses they accept and whether or not students will be considered as entering freshman or transfer students. Information is available from the individual colleges or universities. **It is the student's responsibility to contact the admission offices at the colleges/universities to which they plan to apply in order to understand the admission and credit transfer requirements.**

13. If RS students meet WIAA eligibility standards, they are eligible to participate in high school athletics and activities at SPSHS. High school athletes must have the Running Start Students and WIAA Eligibility form on file.

14. College tuition is covered through the Running Start program; however, books, registration costs, lab fees, technology fees, parking fees, transportation, etc. are the responsibility of the individual students. If a student qualifies for free/reduced nutrition services at SPSHS, then they may be able to the mandatory fees waived. It is the student's responsibility to get a copy of the qualification letter from Spokane Public Schools Nutrition services and submit the letter to the college.

15. RS grades will not be weighted for transcripts. This impacts class rank for college applications, admissions, and scholarships.

16. SPSHS counselors will advise RS students to complete course graduation requirements by the winter quarter of their senior year. If RS students are enrolled in courses during the spring quarter that are required for graduation, they will be allowed to participate in the SPSHS graduation ceremony. However, SPSHS will hold their diploma until the student completes the required course (s) and the college/university submits the students' transcript to SPSHS.

**** Please sign (student and parent/guardian) the last page and return the form to a SPHS counselor.**

The student and parent/guardian signatures on this agreement acknowledge an understanding by both the student and parent/guardian of various topics involved in participating in the Running Start (RS) Program.

Student Name (printed)

Student Signature

Cell Phone : -----

Email: -----

Date: -----

Student School ID: -----

Parent/Guardian Name (Printed)

Parent/Guardian signature

Cell Phone: -----

Email: -----

Date: -----

Counselor Signature: ----- Date: -----